



Amy Lovell, Executive Director
Callie Holton, Director of Communications
Dyann Folkner, Director of Operations

1250 Wallace Blvd • Amarillo, TX 79106 • (806) 353-3596 • Fax (806)353-4927

Kids Inclusion Volunteer Application

Full Name (include maiden): _____

Today's Date _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address _____

Birth Date: _____ Texas resident how long? _____ Date Available to Start: _____

Days and Hours Available: _____ How did you find out about us: _____

Have you ever been convicted of a crime? Yes No

If yes, please explain the nature of the crime, date of the conviction, disposition, name and address of the probation or court officer to whom you report. Conviction of a crime is not automatic disqualification for volunteer work.

Please provide your driver's license to be copied for our files. By signing this line you are giving Turn Center permission to do a background check:

Signature: _____ Date: _____

Do you have a driver's license? Yes No
Do you have a car available for transporting yourself and/or others? Yes No
Do you have health insurance? Yes No

I understand that this is an application for and not a commitment or promise of volunteer opportunity.

I certify that I have and will provide information on this application and in interviews that is true, correct and complete to the best of my knowledge. I understand that information contained on my application will be verified by Turn Center. I understand that misrepresentations or omissions may be cause for my immediate rejection as an applicant for a volunteer position or my termination as a volunteer with Turn Center.

By signing this form, I give Turn Center permission to verify any information given in this application. I also give Turn Center permission to perform a background check, if applicable.

Signature

Date

Parent Signature (if applicant under 18)

Date

VOLUNTEER CONSENT TO TREAT

Name: _____ Telephone: _____

Address: _____ City/State/Zip Code: _____

To: TURN CENTER – 1250 Wallace Blvd - Amarillo, TX 79705 (806)353-3596

In case of an emergency:

_____ **I HERE BY GRANT PERMISSION** to Turn Center to seek Medical Treatment, as deemed necessary by the Center’s staff, for my needs

OR

_____ **I DO NOT CONSENT** to Medical Treatment provided by or sought on my behalf by the staff of Turn Center.

Signature

Date

If under the age of 18 years:

_____ Relationship to above: _____
Signature of Parent/Guardian

Personal Physician _____ Telephone _____

Health Considerations: Please list any health history/allergies to be aware of:

In case of an emergency, please contact:

Name: _____ Relationship to above: _____

Address: _____ City/State/Zip code: _____

Cell: _____ Home: _____

Work: _____



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Things to Remember while a Volunteer at Kids Inclusion:

1) **HIPAA:**

Turn Center is regulated by the Health Insurance Portability and Accountability Act (HIPAA) which provides regulations and standards which health care organizations must follow with regard to patient information. Failure to abide by these simple safeguards can place you as an individual and the organization at risk for fines and other sanctions from State and Federal authorities.

If at any time you have a question or concern regarding HIPAA, it is important that you notify a Turn Center Kids Inclusion staff member. Players who are also Turn Center Patients are our #1 priority and are NEVER to be discussed by name outside of Kids Inclusion.

2) **Dress Code:** Wear clothing that is appropriate for bending and moving and is discreet.

3) **Cell Phone:** Cell phone usage while volunteering should be limited to emergency calls only. It is very distracting for volunteers to be talking or texting while working with a child. Please observe the following policies while volunteering:

- A. Turn your cell phone off or turn the ringer to vibrate only.
- B. Use your cell phone for emergencies only (friends calling to chat is not considered an emergency). Let your calls go to voice mail and return the calls during a break, lunch or after your volunteer hours are completed for the day. If you must make an important call, find a private place to make it. No text messaging while working as a volunteer. Text messaging takes away from your productive time as a volunteer.
- C. **No photos** are to be taken to protect the privacy of the players and Turn Center employees. Turn Center must first gain written permission for any player to be photographed.

4) **Harassment Policy:**

Harassment is conduct focused on a person or group of persons including, but not limited to physical or verbal abuse, unwelcome activity of a sexual nature, retaliation, as well as any behavior or action which interferes with an individual's ability to perform assignments or creates a hostile or intimidating work environment. Volunteers shall not engage unwelcome or verbal or physical conduct toward players or others. Any harassment is to be reported to a Turn Center Kids Inclusion staff member.

I have read the Things to Remember along with the information on HIPAA and Harassment policies. I agree to comply with these policies fully.

Signature

Date

Printed Signature

Parent Signature (if applicant under 18)

Date